



Headteacher
Mr. Dale Bateman

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Wednesday 7th December 2022

Dear Parents and Carers,

Epping Forest Museum Trip – Final Arrangements

We are very much looking forward to our trip to Epping Forest Museum tomorrow (Thursday 8th December). I am writing to you to confirm the finalised arrangements for the day.

Your child should arrive at school at the normal time, in school uniform. We will register the children before boarding the coach. Please be aware that the coach will be leaving school at 9:15am. Latecomers will not be waited for.

Although the majority of the day is inside, we will be walking from the coach to the museum so children should come dressed for the weather, wearing a coat.

Children should have a packed lunch with them. Please note that usual school guidelines are still applicable and there should be no food containing nuts and no fizzy drinks. If your child is eligible for a school packed lunch and this has been ordered, school staff will collect it and pass it to your child. They may wish to bring a bag to put the lunch into.

We plan to be back at school before the end of the school day, so you can collect your child at the usual time.

If we are held up for any reason, a message will be posted on School Jotter. When we do arrive back, children will be dismissed from their classrooms so we can ensure all children are collected by the appropriate adult.

If you have any questions about the arrangements, please do not hesitate to contact us.

Yours faithfully,

Mrs L. Gardiner

Year 6 Teacher (Visit Lead)

